

# AEHJ

## CALL FOR MANUSCRIPTS *American Educational History Journal*

The *American Educational History Journal*, published by Information Age Publishing for the Organization of Educational Historians (OEH), will accept manuscripts for review and potential publication until **January 15, 2019**. The Organization of Educational Historians is a national organization that meets annually in Chicago.

History of education manuscripts on topics both within the United States and abroad will be considered for publication. Scholars are encouraged to use this venue to disseminate research on the history of education, broadly conceived. If you have questions, please contact the Editor, Shirley Marie McCarther, at [aejeditor@umkc.edu](mailto:aejeditor@umkc.edu).

### MANUSCRIPT GUIDELINES

Submitted manuscripts must conform to the following guidelines:

- For all style questions, refer to the *Chicago Manual of Style*, 16th edition, Documentation II Author-Date Style. See page 785 in the 16th Edition.
- Manuscripts can be no more than 25 pages (including references). Most papers range from between 18 and 22 pages.
- Do not use headers and/or footers.
- Use Times New Roman, 12 point font for all text.
- Double-space all pages of the manuscript.
- Use only 1" margins for all pages of the manuscript.
- Indent the first sentence of each paragraph **five** spaces.
- Use only one space between sentences.
- Use *italics* and not underline for all emphases.
- Include a comma before "and" in any series (e.g., "black, blue, and green").
- Unless a sentence ends with a citation, place all end punctuation within quotation marks.
  - For example: "... just after World War II."
- If a sentence ends with a citation, end punctuation should follow the citation.
  - For example: "... which is why he made the argument that he did" (Smith 1934).
- Remove all spaces before and after dashes and hyphens.
- Use the "Insert, Symbol, Special Characters" function for all ellipses. Place one space before and after the ellipses symbol.
  - For example: "... the end of the sentence. Then, he argued against Smith's claims ... only to be refuted by ..."
- Italicize all book titles.
- All references to books and articles should take place within the text itself. At the end of each sentence that requires a reference, the last name of the author and the date of the publication should appear. Include both in parentheses. If a page number is added, the number appears after a comma *without* the word "page" or the letter "p."
  - For example: (Smith 1925, 125).
- No footnotes are necessary, but they are allowed according to Documentation II Style. If used, use footnotes sparingly.
- The list of references must appear at the end of the manuscript. The reference list only includes works that are cited in the paper. Arrange all references alphabetically by the authors' last names. The date of publication appears after the author's name. Be sure to include all subtitles.

- For all other questions, please refer to the *Chicago Manual of Style*, 16<sup>th</sup> edition, Documentation II Author-Date Style. See page 785 in the 16<sup>th</sup> edition.

Here is a short sample Reference list. For specifics, look at the “Reference lists” section beginning on page 790 in the 16<sup>th</sup> edition of the *Chicago Manual of Style*.

#### References

- Davis, O. L., Jr., Elizabeth Anne Yeager, and Stuart J. Foster, eds. 2001. *Historical Empathy and Perspective Taking in the Social Studies*. Lanham, MD: Rowman and Littlefield Publishers.
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- Welsh, Thomas G., Jr. 2009. “Cross Purposes: Catholic Disunity and the Decline of Youngstown’s Parochial Schools, 1964-2006.” PhD diss., Kent State University.

**It should be noted that manuscripts submitted without conforming to style (in APA, for example, or with several style errors) or that have significant grammatical or mechanical errors will be returned to the author without review.**

All manuscripts must be submitted electronically. Email them to **Shirley Marie McCarther** at [ahjeditor@umkc.edu](mailto:ahjeditor@umkc.edu). In the subject line of your message, type “AEHJ Submitted MS—Author’s Last Name” (Example subject line: **AEHJ Submitted MS—Smith**).

If you have questions or otherwise need to contact the Editor through regular mail, please use the following address:

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