

AEHJ

CALL FOR MANUSCRIPTS *American Educational History Journal*

The *American Educational History Journal*, published by Information Age Publishing for the Organization of Educational Historians (OEH), will accept original unpublished manuscripts not under consideration by any other journal or publisher, for review and potential publication until **January 15, 2021**. The Organization of Educational Historians is a national organization that meets annually in the fall.

History of education manuscripts on topics both within the United States and abroad will be considered for publication. Scholars are encouraged to use this venue to disseminate research on the history of education, broadly conceived. If you have questions, please contact the Editor, Shirley Marie McCarther, at ahjeditor@umkc.edu.

MANUSCRIPT GUIDELINES

Submitted manuscripts must conform to the following guidelines:

- For all style questions, refer to the *Chicago Manual of Style*, 17th edition, Documentation II Author-Date Style. See page 891 in the 17th Edition.
- Manuscripts can be no more than 25 pages (including references). Most papers range from between 18 and 22 pages.
- Do not use headers and/or footers.
- Use Times New Roman, 12 point font for all text.
- Double-space all pages of the manuscript.
- Use only 1" margins for all pages of the manuscript.
- Indent the first sentence of each paragraph **five** spaces.
- Use only one space between sentences.
- Use *italics* and not underline for all emphases.
- Include a comma before "and" in any series (e.g., "black, blue, and green").
- Unless a sentence ends with a citation, place all end punctuation within quotation marks.
 - For example: "... just after World War II."
- If a sentence ends with a citation, end punctuation should follow the citation.
 - For example: "... which is why he made the argument that he did" (Smith 1934).
- Remove all spaces before and after dashes and hyphens.
- Use the "Insert, Symbol, Special Characters" function for all ellipses. Place one space before and after the ellipses symbol.
 - For example: "... the end of the sentence. Then, he argued against Smith's claims ... only to be refuted by ..."
- Italicize all book titles.
- All references to books and articles should take place within the text itself. At the end of each sentence that requires a reference, the last name of the author and the date of the publication should appear. Include both in parentheses. If a page number is added, the number appears after a comma *without* the word "page" or the letter "p."
 - For example: (Smith 1925, 125).
- Footnotes are **strongly discouraged**, though they are permitted according to Documentation II Style. In rare cases, the use of footnote **may** be approved for use **sparingly**.
- The list of references must appear at the end of the manuscript. The reference list only includes works that are cited in the paper. Arrange all references alphabetically by the authors' last names. The date of publication appears after the author's name. Be sure to include all subtitles.

- For all other questions, please refer to the *Chicago Manual of Style*, 17th edition, Documentation II Author-Date Style. See page 891 in the 17th edition.

Here is a short sample Reference list. For specifics, look at the “Reference lists” section beginning on page 898 in the 17th edition of the *Chicago Manual of Style*.

References

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- Reese, William J. 2013. “The First Race to the Top.” *New York Times*, April 20.
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- Walton, Andrea, ed. 2005. *Women and Philanthropy in Education*. Bloomington: Indiana University Press.
- Welsh, Thomas G., Jr. 2009. “Cross Purposes: Catholic Disunity and the Decline of Youngstown’s Parochial Schools, 1964-2006.” PhD diss., Kent State University.

It should be noted that manuscripts submitted without conforming to style (for example, written in APA Style, or with multiple style errors) or that have significant grammatical or mechanical errors will be returned to the author without review.

All manuscripts must be submitted electronically. Email them to **Dr. Shirley Marie McCarther** at ahjeditor@umkc.edu. In the subject line of your message, type “AEHJ Submitted MS—Author’s Last Name” (Example subject line: **AEHJ Submitted MS—Smith**).

If you have questions or otherwise need to contact the Editor through regular mail, please use the address below. *Note: During the current public health situation, UMKC faculty are working remotely. Regular mail pick-up is not available. Notify the Editor via email prior to forwarding any ground delivery.*

Shirley Marie McCarther, Editor
American Educational History Journal
 University of Missouri-Kansas City
 Department of Educational Leadership, Policy, and Foundations
 5100 Rockhill Road
 Kansas City, MO 64110
ahjeditor@umkc.edu
mccarthers@umkc.edu

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